



## Collingwood School Parent Council (CSC) Monthly Meeting Minutes

Date of Meeting: March 11th, 2026 at 18:32, in person and via Microsoft Teams

*Council Members in Attendance:* Ardith M. (Chair), Sarah S. (Secretary), Ashley M. (Volunteer Coordinator), Anna S. (Social Media Coordinator),

*Council Members Online:* Tylor H. (Online Safety Subcommittee), Tashina V. (Naturalization Member)

*Council Members Regrets:* Henry Y. (Vice-Chair), Mercedes M. (CSPA Chair), Amy W. (Key Communicator)

*Guests In Attendance:* Sr. Rick Petrowitsch, Sra. Adriana McCrudden, Rachelle Y., Jena E., Sangeeta C.

*Guests Online:* Sophia D., Holly B., Yulenda E., Dina R., Tyler Y., Whitney C., Baran H., Jenny S., Chelsea D.

Land Acknowledgement and Call to Order	<p>Meeting called to order at 18:32 by Ardith M. seconded by Sarah S.</p> <p>We would like to acknowledge the traditional territories and oral practices of the Blackfoot Nations, which includes the Siksika, the Piikani, and the Kainai. We also acknowledge the Tsuut'ina and Stoney Nakoda First Nations, the Métis Nation region 3, and all people who make their homes in the Treaty 7 region of Southern Alberta</p>
Welcome, Meeting Guidelines, Introductions	Welcome by Ardith M.
Approval of Agenda for Meeting	Ardith M. motion to approve agenda. Seconded by Tylor H. & Sarah S.
Principal's Report	<p><i>No written report as going over School Development Plan</i></p> <p>Highlights:</p> <ul style="list-style-type: none"> <li>- 25th Anniversary celebration of Spanish Program held at Crescent Heights - went well</li> <li>- Student Led conferences taking place next week. These are group meetings. If a personal conference is needed, please schedule with your student's teacher.</li> <li>- Spring Break approaching</li> <li>- No h2o update - brought forward to Area Superintendent - now awaiting response</li> <li>- Gaga Ball pit will be covered under warranty. \$8,000 fix but covered.</li> </ul>



## Collingwood School Parent Council (CSC) Monthly Meeting Minutes

	<ul style="list-style-type: none"> <li>- Front couches in outside of main office are looking haggard. Got a quote and replacement cost is over \$1000. No funds to replace at this time.</li> <li>- Clearer picture of financial situation - continuing to go deeper into debt. Lots of missing teachers and support staff. Spoke with Area Director and hope to have resolved before beginning of next school year.             <ul style="list-style-type: none"> <li>- 30,000 in debt.</li> <li>- School generated funds - in &amp; out - current value is \$20,000</li> <li>- \$10,000 allocated for learning resources</li> <li>- Hope to get \$5000 for the new Social Studies program.</li> <li>- Federal government initiative - AB government just released guidelines. Will get \$3300 for a list of food items able to purchase - must receive by March 31st. A shopping trip is being planned to stock food for those students who come to the office with no snack or lunch.</li> <li>- Rick &amp; Mercedes discussed a potential reallocation of funds - she needs to discuss with the parent council. Aware that some funds are needed to geth through to the end of the year.</li> <li>- Rick to following up with Education Matters re: paper donation.</li> </ul> </li> </ul>
<p style="text-align: center;">School Planning Engagement</p>	<p>Presentation delivered by Sra. McCrudden - see powerpoint presentation on the school website.</p> <p><u>School Development Plan</u></p> <p>Highlights:</p> <ul style="list-style-type: none"> <li>-School goal is to improve foundational skills in literacy.</li> <li>-Well-being goal is resiliency</li> <li>-Truth &amp; Reconciliation/Diversity and Inclusion goal is intentional use of culturally diverse texts.</li> </ul> <p>Q: if an individual student needs more aid in literacy what steps are taken. A: use guided reading instruction via small groups (max 5).</p> <ul style="list-style-type: none"> <li>- Watched video from CBE on community engagement.</li> </ul> <p><u>School Budget</u></p> <p>Highlights:</p> <ul style="list-style-type: none"> <li>-our struggle is in operational costs and some supplies. Set up into silos</li> </ul> <p>Q; How does student funding get allocated? A: actually mind boggling lots of factors, not solely based on individual child complexities.</p>



## Collingwood School Parent Council (CSC) Monthly Meeting Minutes

	<p>School Fees          -central fees include supplies, noon supervision, school bus, instruments          -a central fees waiver can be requested. When submitted the principal must then wave the fees and the school absorbs it.          Q: Can we put the amount of the field trip on the permission slip          A: Rick will look into it.          Good discussion re how to collect fees and inform parents</p>
<p style="text-align: center;">School Council Update</p>	<p><i>Key Communicator (Amy W.)</i>          No Update</p> <p><i>Social Media Coordinator (Anna S.)</i>          No Update</p> <p><i>Volunteer Coordinator (Ashley M.)</i></p> <ul style="list-style-type: none"> <li>- 3 active opportunities sent through link on weekly email             <ul style="list-style-type: none"> <li>- Fun lunch March 12, April 16, May 21 - always check day before as people often cancel and spots open up.</li> <li>- Pot luck for Thursday during student led conferences                     <ul style="list-style-type: none"> <li>- Would like to know teacher preferences</li> </ul> </li> <li>- Swimming for grades 2 &amp; 3 in need of male volunteers</li> </ul> </li> <li>- Reminder to use legal names when signing up.</li> </ul> <p><i>Naturalization Member (Tashina V.)</i>          No update, waiting for spring</p> <p><i>Online Safety Subcommittee (Tylor H.)</i>          Had the inaugural meeting and went well. Looking into the next steps. Presenters may take a while to get in. Look into another potential round table within the month.          Lots of good discussion, will continue to move forward</p>
<p style="text-align: center;">Collingwood School Parent Association (CSPA) Update</p>	<p><i>Meeting tomorrow night</i></p>
<p style="text-align: center;">Previous Business</p>	<p>a) \$500 ASCA grant - options to be presented by Ardith M.          -Paul Davis unavailable, hold till next year and then will have \$1000          Youth Link dates - Thursday April 23 will ask if its available. Could do online and offer to all attending the next play date.</p>



## Collingwood School Parent Council (CSC) Monthly Meeting Minutes

New Business	<p>1) Marianna - safety issue around kindergarten door surrounding trees that were planted - Ardith to follow-up with Tashina to find a solution.</p> <p>2) Below shed and kindie doors, what is the point of these rocks - tripping hazard - can we identify the path? - Discussed that due to the amount of snow this year it has been difficult for new parents to see the landscape. No changes will be made to the rocks at this time.</p>
Q & A	<p>Q: Looking for friendology access A: Contact your childs teacher. Sra McCruden will follow-up and get back to you</p> <p>Q: Does the school offer supports for non-english speaking guardians? Maybe issue of emails not being read is a language issue. A: Lots of online tools to translate documents.</p>
Approval of Previous Minutes	<p>Approval of February 11, 2026 meeting minutes. Correct S Motion byArdith M. , seconded by Anna S.</p>
Adjournment	<p>The next meeting date will be Wednesday April 8, 2026 both online and in-person. CBE Ward 4 Trustee Laura Hack will be in attendance.</p> <p>Motion to adjourn the meeting by Ardith M. at 20:07 Seconded by Sarah S.</p>