



Collingwood School Parent Council (CSC) Monthly Meeting Agenda

Wednesday, November 4, 2026

6:00 pm

In Person and Online via Teams

Agenda	
1. Land Acknowledgement and Call to Order	5 minutes
2. Welcome, Meeting Guidelines, Introductions a) With the absence of a council secretary, we need to appoint an acting secretary for this meeting	
3. Approval of Agenda for Meeting – members may request additions	
5. Principal's Report (Sra. Moreau and Sra. McCruden)	10 minutes
6. School Council Update a) Key Communicator (vacant) b) Social Media Coordinator (Cat W.) c) Volunteer Coordinator (Ashley M.) d) Naturalization Member (Tashina V.) e) Online Safety Subcommittee (Tylor H.)	5 minutes
7. CSPA Update (Mercedes M.)	5 minutes
8. Previous Business a) Open positions: Key Communicator, Secretary	5 minutes
9. New Business a) How do we create more interest and engagement with the Online Safety Subcommittee? b) Has the yearbook process been kicked off? c) ASCA grant letter has been received (attached here). Discuss plan for expenditure.	15 minutes
10. Q & A	10 minutes
11. Approval of Previous Minutes – September	5 minutes
12. Next Meeting Date and Adjournment - Pub night on December 9, any interest? - Next official meeting on January 13, 2027!	

Attachments:

- ASCA Grant Letter
- Prior meeting minutes (September 2026)

Board of Trustees

1221 – 8 Street SW Calgary, AB T2R 0L4 | t | 403-817-7933 | www.cbe.ab.ca

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Laura Hack Wards 3 & 4

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Patricia Bolger Wards 6 & 7

Susan Vukadinovic Wards 8 & 9

Nancy Close Wards 11 & 13

Charlene May Wards 12 & 14

October 28, 2026

Dear School Council Chair:

The Government of Alberta, through the Ministry of Education and Childcare, is continuing the Alberta School Council Engagement Grant funding, in the amount of \$500 per school council, for the 2026-27 school year. School jurisdictions are responsible for applying for this grant funding and disbursing it for school councils use. These funds are being provided to support school councils in fulfilling their legislated responsibilities in the education system and enhancing parental involvement and engagement.

Your council is responsible for setting priorities that these funds will support. Examples of parent engagement activities and projects, as defined by Education and Childcare, that the funds may support include:

- Workshops for parents to increase capacity for school council members;
- Information sessions on how parents can support student learning at home and at school;
- Parent resources and workshops on topics such as: mental health and well-being, cyber bullying, healthy living etc.;
- Programs to support multi-cultural and Indigenous families;
- Parent resources and tools in multiple languages;
- Events to engage parents on important local issues;
- Conference fees;
- Parent engagement in promoting the value of arts; and
- Trainer/facilitator costs for the professional development, workshops or sessions associated with the above.

The funds cannot be used for the following:

- Entertainment costs, meals, snacks or other food;
- Capital asset purchases (i.e. furniture, technology, etc.);
- Activities that have occurred prior to the date of the provision of funds;
- Organization membership;
- Fundraising events;
- Prizes or incentives for parents and/or students;
- Payment to school board staff (honoraria, gifts); or
- Entertainment activities such as barbeques, volunteer teas, movie nights, dances, concerts or performances, etc.

According to the Funding Manual 2026-27, unused funds may be required to be returned to Education and Childcare so there is no guarantee that the current practice of allowing unused funds to be used in subsequent years will continue.

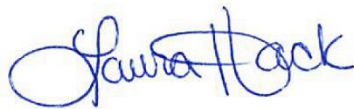
The school will be receiving a credit card, in the school name, by the middle of November. This card will be made available to you to use for purchases from this funding. Detailed information regarding the use of the card for this current school year and any unused funds from prior years will be included in the package with the card. All receipts must be kept and once all the funding has been used or by June 11, 2027, whichever comes first, the card and receipts must be returned to the school.

By accessing this funding, you are committing to reporting to the Board of Trustees on the receipt, handling and use of the grant funding in the Annual Report that is submitted by Sept. 30, 2027. The Annual Report template is available in the School Council handbook, available [here](#).

For further information on the Alberta School Council Engagement Grant, please visit [Alberta School Councils Association](#).

Sincerely,

Sincerely,



Laura Hack
Board Chair
The Calgary Board of Education

cc: Joanne Pitman, Chief Superintendent
Brad Grundy, Superintendent, Finance/Technology Services,
Chief Financial Officer
Michael W. Nelson, Superintendent, School Improvement
Jennifer Turner, Superintendent, School Improvement





Collingwood School Parent Council (CSC) Monthly Meeting Minutes

Date of Meeting: September 9, 2026 at 6:00pm, in person

Council Members in Attendance: Ardith M. (Chair), Amy W. (Key Communicator), Ashley M. (Volunteer Coordinator)

Council Member Regrets: Henry Y. (Vice Chair), Tashina E. (Naturalization Member), Sarah S. (Secretary), Anna S. (Social Media Coordinator), Tylor H. (Online Safety Subcommittee Lead),

Guests in Attendance: Sra. Eve Moreau (Principal), Sra. Adriana McCruden (Assistant Principal), Rachelle Y., Mercedes M., Amie K., Jason B., Chelsea D., Rylan D., Christian V., Lindsey R., Pauline S., Fairyna J., Naveed J., Jenn G., Jena E., Shaista F., Ashley S., Marley Y.

Land Acknowledgement and Call to Order	<p>Meeting called to order at 6:01 pm by Ardith M.</p> <p>We would like to acknowledge the traditional territories and oral practices of the Blackfoot Nations, which includes the Siksika, the Piikani, and the Kainai. We also acknowledge the Tsuut'ina and Stoney Nakoda First Nations, the Métis Nation region 3, and all people who make their homes in the Treaty 7 region of Southern Alberta</p>
Welcome, Meeting Guidelines, Introductions	Welcome by Ardith M.
Approval of Agenda for Meeting	<p>Agenda approved as is, no new items.</p> <p>Motion by Ardith M., seconded by Ashley M.</p>
Principal's Report	<p>Update by Sra. Moreau & Sra. McCruden</p> <p>Highlights:</p> <ul style="list-style-type: none"> • Focus on personalization of learning – picture a universal learning model, but this year we have a second-tier layer of support • Sensory calming in the office area, motor lab above the stage • Latin American heritage month coming up in October – celebrated through arts-integrated learning • Residency for Flamenco dance in November • Residency organized for Alien Inline skating in February • PE specialist this year – Sra. Abdulghani • Celebratory feeling at the start of this school year – welcome picnic on September 18
School Council Update	a) Key Communicator (Amy) – term in this position will be wrapping up in October, it's a wonderful and rewarding role – mainly involved with meeting



Collingwood School Parent Council (CSC) Monthly Meeting Minutes

	<p>with CBE and other school councils. Update – in communication with other school councils, did a poll to find out answers to a few questions:</p> <ul style="list-style-type: none"> • Best fundraisers: greeting cards, soup it up, dances, read a thon • Ways to increase engagement: parent social night, featuring a grade each meeting, slide show with a student coming to explain • How to handle unpaid field trip fees: subsidized from PA funds <p>b) Social Media Coordinator (Anna) – no update, this position will also become open in October</p> <p>c) Volunteer Coordinator (Ashley) – reminder of how to get police clearance, need to sign up using legal name (so that she can check to make sure you're cleared)</p> <ul style="list-style-type: none"> • Next week is the first fun lunch – openings still available • Picture day – filled • Upcoming opportunity once art storage credenzas are delivered <p>d) Naturalization Member (Tashina V.) – continuing to chip away at things, working with another parent who has expertise.</p> <p>e) Online Safety Subcommittee (Tylor H.) – no update</p>
Collingwood School Parent Association (CSPA) Update	Mercedes M. (Chair) – we raised over \$30,000 last year, we need lots of help to keep this going, as well as to plan events. We would love to have your involvement in whatever capacity you are able!
Previous Business	<p>a) Do we need to renew IXL for next year? Already in conversation with school admin</p> <p>b) Residency planning for next school year? Already in conversation with school admin</p>
New Business	<p>a) What Matters Most? <i>An Interactive Community Priorities Session led by Amie K.</i> A summary is attached at the end of the minutes.</p> <p>Call to action – find just ONE way to act on any of these ideas</p> <p>Subscribe to the school calendar to auto-populate your calendar</p>
Q & A	<p>Q: the November meeting is planned during fall break, is that right?</p> <p>A: that won't work, Ardith will follow up with Eve to move it a week earlier – a week later would overlap with the SPB meeting.</p>
Approval of Previous Minutes	<p>Approval of May meeting minutes.</p> <p>Motion by Mercedes M. seconded by Ashley M.</p>



Collingwood School Parent Council (CSC) Monthly Meeting Minutes

Adjournment	Next meeting will be the AGM on Wednesday October 14, 2026 at 6:00 pm, both online and in-person Motion to adjourn the meeting by Ardith M. at 8:04 Seconded by Rachelle Y.
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Attachments:

Interactive planning session summary

What Matters Most? *An Interactive Community Priorities Session*

led by Amie Kiddle

Key Topics:

1. Collingwood's community is rich because of its **diversity**, and we should prioritize making sure everyone feels welcome.
2. The School Council should play a larger role in **advocating** for our kids, the school, and public education.
3. **Traffic** safety is a major concern at Collingwood. The community should find solutions to make pick-up and drop-off safer.
4. The School Council and the Parent Association should find ways to get more caregivers **engaged** and involved at Collingwood
5. The Collingwood **naturalization** area is a great asset to the school community, but it needs to be better maintained and used.

Interactive Survey Results, ranked from highest to lowest indicating a score out of 5:

1. Diversity, 4.04
2. Advocacy, 3.92
3. Traffic, 3.69
4. Engagement, 3.60
5. Naturalization, 2.84

Solution Brainstorming:

1. Collingwood's community is rich because of its diversity, and we should prioritize making sure everyone feels welcome.

- Cultural | Neurodivergent | Inclusion | Diversity
- SPL supports
- Specialist in nonverbal communication
- Ensure kids needs are being met
- While discussing what diversity meant to us, we went on a tangent about neurodiversity and supports that teachers needed to help students with social and emotional development (not just academic) — these areas help children with social inclusion / understanding, empathy, emotional regulation, and prosocial behaviours that help everyone feel welcome.

- (Adriana was at our table.) It seems like the school could use more speech language therapy (help children express themselves), education assistant (support small group and individual learning in the classroom), and specialists (nonverbal communication) support.
 - This lead us to discuss how to advocate for these supports. But, time was cut off before we were able to discuss this further.

2. The School Council should play a larger role in advocating for our kids, the school, and public education.

- What can be improved to help Collingwood teachers support their classrooms' various needs?
- Class sizes
- Mental health – teachers and kids
- Support for teachers to manage frustration tolerance and executive functioning
- Neurodiversity supports
- CBE – enable parents to support their kids' needs – robust centralized referral system
- Maximize outdoor learning
- Practical learning:
 - Critical thinking
 - Problem solving
 - Apply game learning
 - “inside education”
 - A+ education
- Minimizing digital tool use
 - Ask Vivian
 - Pro-executive functioning and critical thinking
- Is there an opportunity to have Vivian speak about how digital tools affect kid's development? Is there space for a 10 min parent expert moment ever? Or maybe if Tylor has more planned for digital safety we could add Vivian on to that. She has practical and research experience in education and psychology. Just an idea. Maybe "parent experts" are an avenue to more involvement.

3. Traffic safety is a major concern at Collingwood. The community should find solutions to make pick-up and drop-off safer.

- Issues:
 - Jaywalking
 - U-turns
 - Daycare bus parking location
 - Visibility
- Ideas:
 - Paint lines to the front door – multiple cross walks
 - Dedicated hours for parking
 - Crossing guards and school patrols in two spots:
 - across Northmount and across Collingwood Drive
 - across Collingwood Drive and across Carmangay Cres
 - Speed bumps
 - Adjust the usage of the “drop off loop” parking lot

4. The School Council and the Parent Association should find ways to get more caregivers engaged and involved at Collingwood

- In person vs online vs both
 - in person only might limit people’s attendance
 - switch between online and in person?
- Formal vs. Informal meetings – school council / parent association
- How do parents get informed about the fun “spirit” events?
- More notice from the school and PA for school and spirit events – maybe 3 weeks +?
- Subscribe to the Collingwood School Calendar – this is possibly a solution that we mostly didn’t know about
- Parent socials?! Grade specific events – especially for the younger grades where families are meeting for the first time and making connections.

5. The Collingwood naturalization area is a great asset to the school community, but it needs to be better maintained and used.

- Increase communication and awareness (educating parents and teachers)
- Advocating for teacher use:
 - Provide example opportunities
 - Drawings over the seasons
 - Counting things for math
 - Science-based learning
 - Journaling with all your senses (what do you see? Hear? Feel?)
 - Kindergarten story time
 - Buddy time
 - Using it year round
- Maintenance – can be used as a way to engage all caregivers? retired grandparents with an interest in gardening? Aunts/uncles?
- Two different ways:
 - A big weekend event like a “fall cleanup” where we invite lots of people to come out and help
 - A signup to help with specific tasks (would not need volunteer clearance)