



## Collingwood School Parent Council (CSC) Monthly Meeting Minutes

Date of Meeting: February 11, 2026 at 18:30, in person and via Microsoft Teams

Council Members in Attendance: Ardith M. (Chair), Sarah S. (Secretary), Ashley M. (Volunteer Coordinator)

Council Members Online: Henry Y. (Vice-Chair), Tylor H. (Online Safety Subcommittee)

Council Members Regrets: Amy W. (Key Communicator), Anna S. (Social Media Coordinator), Tash E. (Naturalization Member)

Guests In Attendance: Mercedes M. (CSPA Chair), Sam M., Amie K., Mariana H., Sr. Rick Petrowitsch, Sra. Adriana McCrudden

Guests Online: Jena Z., Jessica K., Rachelle Y., Alvaro, Greg Y., Tyler Y., Jeremy D., Chelsea D., Baran H.

Land Acknowledgement and Call to Order	<p>Meeting called to order at 18:30 by Ardith M. seconded by Sarah S.</p> <p>We would like to acknowledge the traditional territories and oral practices of the Blackfoot Nations, which includes the Siksika, the Piikani, and the Kainai. We also acknowledge the Tsuut'ina and Stoney Nakoda First Nations, the Métis Nation region 3, and all people who make their homes in the Treaty 7 region of Southern Alberta</p>
Welcome, Meeting Guidelines, Introductions	Welcome by Ardith M.
Approval of Agenda for Meeting	Ardith M. motion to approve agenda. Seconded by Ashley M.
Principal's Report	<p>See report attached for detailed update by Sr. Petrowitsch &amp; Sra. McCrudden</p> <p>Highlights:</p> <ul style="list-style-type: none"> <li>● Visual Arts residency very well received. Thanks to all who volunteered.</li> <li>● Report Cards available on-line Tuesday February 24th. Lots of time and thought goes into preparing.</li> <li>● Teacher's Convention begins tomorrow.</li> <li>● Lottery for 2026-27 Kindergarten completed this morning.</li> <li>● Next meeting will discuss/present Engagement Survey. This is an opportunity for parents to have a voice in planning engagement.</li> <li>● Online Safety follow-up: Paul Davis' next available date is October 2026.</li> </ul>



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	<ul style="list-style-type: none"> <li>● Work order has been submitted for Water Filling Stations, this will provide cost.</li> <li>● Gaga Ball pit will be repaired under warranty.</li> <li>● A full financial report will be provided next meeting along with a list of wants.</li> <li>● Kindergarten through Grade 3 provincial assessments completed and data entered.</li> <li>● \$1200 needed to cover paper costs for the remainder of the year. \$400 needed for laminate. Sarah S. has a donor for the paper &amp; Tyler H. has a potential donor for laminate.</li> </ul>
<p>School Council Update</p>	<p><i>Key Communicator (Amy W.)</i> ABSENT - see report attached.</p> <ul style="list-style-type: none"> <li>● A request will be made to move Laura Hack attendance to the meeting in April.</li> </ul> <p><i>Social Media Coordinator (Anna S.)</i> ABSENT - nothing to report.</p> <p><i>Volunteer Coordinator (Ashley M.)</i></p> <ul style="list-style-type: none"> <li>● Only current opportunity is Fun Lunch.</li> <li>● Reminder when applying to volunteer, please use the name provided on Security Clearance.</li> </ul> <p><i>Naturalization Member (Tash E.)</i> Report given by Ashley M.</p> <ul style="list-style-type: none"> <li>● Currently monitoring the area.</li> <li>● Ardith M. to provide Development Plan, located in google drive under Naturalization Area, to Tash E.</li> <li>● Wondering if the gates are a necessity and if so are they under warranty as they are broken.</li> <li>● Inquiry as to what is the funding for the Naturalization Area.</li> <li>● Will monitor for burrowing wasp nests.</li> </ul> <p><i>DEI Subcommittee (Jessalynn K.)</i> Has been DISCONTINUED.</p> <p><i>Online Safety Subcommittee (Tylor H.)</i></p> <ul style="list-style-type: none"> <li>● First Meeting Scheduled for Thursday February 26th, 2026.             <ul style="list-style-type: none"> <li>○ Round table format with Taylor H leading.</li> </ul> </li> <li>● Sra. Petrowitsch to provide Ardith M with a copy of CBE's policy on Student use of technology.</li> </ul>



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<p style="text-align: center;">Collingwood School Parent Association (CSPA) Update</p>	<p>Update provided by Mercedes M. (CSPA Chair)</p> <ul style="list-style-type: none"> <li>● Movie night went well. Raised \$150. Biggest expense is licence to view movie.</li> <li>● Playdate planning underway. More information coming soon.</li> <li>● School clothing line is live. Doing a soft launch via group chats.</li> <li>● Raffle is on-going. More fun lunches in the future.</li> <li>● Upcoming fundraisers include: Mitchel Soup, Read-a-thon, Family Fiesta &amp; Sports Day.</li> </ul>
<p style="text-align: center;">Previous Business</p>	<p>a) \$500 ASCA grant - options presented by Ardith</p> <ul style="list-style-type: none"> <li>● Paul Davis</li> <li>● CPS (Calgary Police Services) technology dept. Waiting on cost estimate.</li> </ul>
<p style="text-align: center;">New Business</p>	<p>1) Motion to dissolve DEI subcommittee</p> <p style="text-align: center;">Motion by Ardith M. Seconded by Mercedes M. - Motion passed.</p>
<p style="text-align: center;">Q &amp; A</p>	<p>Q: Is it possible for the school to provide a room for students who are fasting for Ramadan - Feb 18 through March 19? A: Yes. An email will be sent out.</p> <p>Q: Are there documents outlining what the requirements are for going the Spanish Bilingual program mid year or grades other than Kinder &amp; Gr. 1. A: There is no specific document. Student would need to come for an assessment and it would be based off of the Alberta Education Spanish Language Arts Curriculum.</p> <p>Q: Will there be a coding club this year? A: No. This was an area of interest for Sr. Dornan. Potential of a games club to commence in March.</p> <p>Q: What is being done about the Canadian Flag being stuck in a tree out front? A: A work order has been submitted and raised to emergency work order as a result of flags at half mast for Tumbler Ridge.</p> <p>Q: How was the Tumbler Ridge tragedy address at the school. Is our school prepared for a potential or real threat? A: An email was sent out to CBE community. The teachers were prepped on how to handle anything in the classroom. Our school is up to code.</p>



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Approval of Previous Minutes	Approval of January 28th, 2026 meeting minutes. Motion by Ardith M., seconded by Ashley M.
Adjournment	The next meeting date will be Wednesday March 11, 2026 both online and in-person. School Engage & Development Plan will be reviewed  Motion to adjourn the meeting by Ardith M. at 19:26. Seconded by Sarah S.

### ATTACHMENTS

Principal's Report

Key Communicator Report



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### **Principal's Report - Sr. Rick Petrowitsch**

The school has been buzzing over the Visual Arts Residency that we have had in the school over the last few weeks. There appears to be a great deal of creativity being expressed through the art projects. Thank you to the Parent Council for paying for this residency, as well as the many parent volunteers helping in the classroom.

Teachers have been busy finalizing Report Cards that will be visible to parents on Tuesday, February 24th, 2026. There is a great deal of work that goes into your child's report cards, and especially the teachers' comments.

Teachers are preparing for the City of Calgary Teachers' Convention. This convention includes CBE, CCSD, School boards bordering Calgary, as well as Charter and some Private Schools. This is a huge convention every year with many excellent learning opportunities for the teachers.

I think we are all looking forward to the Family Day long weekend. This is a nice break for families and teachers' families as well.

This morning, we completed the Lottery for Kindergarten. We did not need a Lottery for grade 1 this year. Thank you to Ardith for being our Parent Council representative who came in early this morning to witness the lottery. Now the work begins with offer letters and all the follow-up that goes along with this work.

As part of the CBE School Planning Engagement process, this will be held at our March meeting. This is an opportunity to provide input and feedback to the school and ask you to share your perspectives.

During this engagement, you will have the opportunity to:

1. Learn About school planning, which includes the school development plan, school budget, and school fees.
2. How the school development plan sets the overall focus and direction for a school to improve student learning outcomes.
3. How the school budget provides funding to implement our school development plan School fees and why they are necessary.

Follow up Items from last meeting:

Paul Davis – Social Network Safety - Next open week is in October.

Next three trips are booked up. Fee for two schools to work together

1 x student assembly at school 1, 1 x student assembly at school 2, 1 x parent evening for all parents of both schools

Estimate on Water Bottle Filling Stations – Work order has gone into CBE Plumbing. I have done an inventory of the water fountains in the school. It will be up to the plumbers to indicate



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which ones could be replaced by a Water Bottle filling station. None of the fountains are near an electrical outlet if we wanted to cool the water. I will continue to follow up.

I have contacted the company that provided and installed the GaGa ball pit. They are based out of Lethbridge. I have sent them photos; however, it is hard to see the bulging. They will be in Calgary in the next few weeks to have a look and get back to me about a solution.

We have not been able to provide a full Financial picture for Collingwood School. Atyia is an amazing bookkeeper as well as our Administrative Secretary. She has been away last week and again this week with a family emergency. We will have a full report for our meeting in March.

Questions.



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### **Key Communicator Report (Amy W.)**

#### Key Communicator - Written Update

\* Trustee Visit: Laura Hack, Ward 4 CBE trustee, will be attending our next meeting on March 11. Please send any questions to [collingwoodparentcouncil@gmail.com](mailto:collingwoodparentcouncil@gmail.com) in advance to help her prepare on the topics we care about most. A CBE trustee's role is to listen to the community and make big-picture decisions about policies and budgets to support students and public education. She can update us on CBE's new builds, results policies and operational expectations among other things. So let's share our informed feedback, concerns are questions to make the most of her visit.

\* If you have time & energy to write a letter to advocate for public education - check out the One and Done for Public Education letter writing resource. Every parent voice helps to improve public education for students in our province. Many letter templates refer to the past teacher's strike but many issues plaguing public education have not been resolved so writing MLAs and the Premier with concerns is still beneficial.

[https://docs.google.com/document/d/1e9o\\_PBfM69gJWDnOJrzNDpjDDvjduMBwPg\\_BoYo8ELU/edit?pli=1&tab=t.0#heading=h.fm8tstlcxxl](https://docs.google.com/document/d/1e9o_PBfM69gJWDnOJrzNDpjDDvjduMBwPg_BoYo8ELU/edit?pli=1&tab=t.0#heading=h.fm8tstlcxxl)

#### \*Alberta School Councils Association Policy Update

We are currently collaborating with Windsong Heights School Council to merge our Advocacy Policy recommendations for a greater chance at being accepted. If voted in by the ASCA board, our policy will help guide the way that ASCA advocates for students in consultations with Alberta Education and other stakeholders in the community. Our policy recommends that Alberta Education mandate class capacity limits to enable a teacher-student ratio that promotes robust support and attention for every child in public schools. We are also advocating for a weighted complexity scale that accounts for a student's severe to moderate to gifted learning needs so that a teacher has fewer students in the class if there are more complex learners in that class. This affords the teacher more time, energy and resources for each student.